

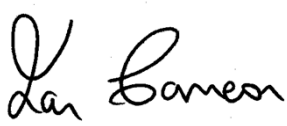
## Delegated Decision Notification

This form is used both to give notice of an officer's intention to make a Key decision and to record any delegated decision which has been taken. The decision set out on this form therefore reflects the decision that it is intended will be made, or that has been made.

Although set out in the past tense a decision for which notice is being given may be subject to amendment or withdrawal.

LEAD DIRECTOR <sup>i</sup> :	Dr Ian Cameron – Director of Public Health
SUBJECT <sup>ii</sup> :	Request to waive contracts procedure rules 8.1 and 8.2 to extend the pilot of offering NHS Health Checks in 4 Asda Supermarkets across Leeds for a 12 month period.
DECISION DETAILS <sup>iii</sup> :	<p>It is recommended that the Director of Public Health -</p> <ul style="list-style-type: none"> <li>(i) Waives Contracts Procedure Rules 8.1 and 8.2 to extend the contract with Asda supermarket for a period of 12 months to pilot an additional model of delivery for the NHS Health Checks Programme in Leeds incurring a maximum contract value of £90,000.</li> <li>(ii) Vary the GP Healthcheck contract for one year (with provision to extend for a further year) to adjust the current patient invitation payment to GP's to compensate them for the additional work involved in inviting patients to use the Asda service and in updating their patient records afterwards incurring a maximum additional cost of £41,400.</li> </ul> <p>Leeds was approached by Public Health England and given the opportunity to work in partnership with Asda supermarket to pilot for 6 months a model whereby the NHS Health Check would be delivered through Asda pharmacies within 4 Asda supermarkets across Leeds which are Morley, Seacroft, Pudsey and Holt Park. This would be in addition to the current GP providers. These sites were chosen as they are the only Asda supermarkets with a pharmacy in store and this is a requirement to deliver the NHS Health Check.</p> <p>This additional method of delivery of NHS Health Checks will give people more choice and flexibility to access an NHS Health Check which in the longer term will enable people to adopt healthy lifestyles and therefore reduce their risk of developing Cardiovascular Disease and dying prematurely.</p> <p>Due to delays implementing the initial 6 month pilot, patients were not able to benefit from the alternative provider of Health Checks until mid-November. The number of patients accessing the new service has increased since the pilot has been operating, which shows that there is public interest for an alternative provider. It is now proposed for the pilot</p>

	<p>to be extended for a further period of 12 months to allow more people to access the Health Check service through Asda pharmacies. This extended pilot period will enhance the evaluation of the pilot, and will help inform and strengthen future commissioning intentions.</p> <p>This contract extension and variation will be funded by the established budget for the delivery of the NHS Health Check Programme, which is part of the ring fenced public health grant which transferred to LCC Public Health from the NHS in April 2013.</p>									
<p>TYPE OF DECISION:</p>	<p><input type="checkbox"/> Key Decision (Executive)</p> <p>Is the decision eligible for call-in?<sup>iv</sup>    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p>Is the decision exempt from call-in?<sup>v</sup>    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p> <p><input checked="" type="checkbox"/> Significant Operational Decision (Council or Executive<sup>vi</sup> – not subject to call-in)</p> <p><input type="checkbox"/> Administrative Decision (Council or Executive<sup>vii</sup> – not subject to publication or call-in)</p>									
<p>NOTICE<sup>viii</sup> / CALL-IN (KEY DECISIONS ONLY):</p>	<p>Date the decision was published in the List of Forthcoming Key Decisions:</p> <p>If not on the List of Forthcoming Key Decisions for at least 28 clear days, the reason why it would be impracticable to delay the decision:-</p> <p>If exempt from call-in, the reason why call-in would prejudice the interests of the Council or the public:-</p>									
<p>AFFECTED WARDS:</p>	<p>Across all wards</p>									
<p>DETAILS OF CONSULTATION UNDERTAKEN:</p>	<table border="1"> <tr> <td data-bbox="435 1435 730 1588"> <p>Executive Member Cllr Mulherin</p> </td> <td data-bbox="730 1435 1026 1588"> <p>Date consulted: 16 March 2015</p> </td> <td data-bbox="1026 1435 1495 1588"> <p>Interest disclosed?<sup>ix</sup> <input type="checkbox"/> Yes (Date of dispensation: ) <input type="checkbox"/> No</p> </td> </tr> <tr> <td data-bbox="435 1588 730 1740"> <p>Ward Councillor</p> </td> <td data-bbox="730 1588 1026 1740"> <p>Date consulted:</p> </td> <td data-bbox="1026 1588 1495 1740"> <p>Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation: ) <input type="checkbox"/> No</p> </td> </tr> <tr> <td data-bbox="435 1740 730 1895"> <p>Others<sup>x</sup> (please specify: )</p> </td> <td data-bbox="730 1740 1026 1895"> <p>Date consulted:</p> </td> <td data-bbox="1026 1740 1495 1895"> <p>Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation: ) <input type="checkbox"/> No</p> </td> </tr> </table>	<p>Executive Member Cllr Mulherin</p>	<p>Date consulted: 16 March 2015</p>	<p>Interest disclosed?<sup>ix</sup> <input type="checkbox"/> Yes (Date of dispensation: ) <input type="checkbox"/> No</p>	<p>Ward Councillor</p>	<p>Date consulted:</p>	<p>Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation: ) <input type="checkbox"/> No</p>	<p>Others<sup>x</sup> (please specify: )</p>	<p>Date consulted:</p>	<p>Interest disclosed? <input type="checkbox"/> Yes (Date of dispensation: ) <input type="checkbox"/> No</p>
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<p>CAPITAL INJECTION</p>	<p>Injection approval required?    <input type="checkbox"/> Yes    <input type="checkbox"/> No</p>									

REQUIRED:	(If yes, you must complete the Approval box below)	
CAPITAL INJECTION APPROVAL	(Name: ) (Title: )	Capital Scheme Number: XXXXX / XXX / XXX  Date:
CONTRACT DETAILS (PROCUREMENT DECISIONS ONLY)	Contract Reference Number	Contract Title
		Supplier
IMPLEMENTATION (KEY DECISIONS ONLY)	Officer accountable for implementation Lucy Jackson – Consultant in Public Health – Long Term Conditions	
CONTACT PERSON:	Lucy Jackson	Telephone number <sup>xi</sup> : 07712214794
DECISION MAKER / AUTHORISED SIGNATORY <sup>xii</sup> :	 Ian Cameron – Director of Public Health	Date: 24 <sup>th</sup> March 2015

<sup>i</sup> The Leader of the Council may also make executive decisions and should be specified as the Lead Director where appropriate.

<sup>ii</sup> A brief title should be inserted here. If the decision is Key and has appeared on the List of Forthcoming Key Decisions, the title of the decision should be the same as that used in the List.

<sup>iii</sup> Brief details of the decision should be inserted. This note must set out the substance of the decision, options considered and the reason for deciding on the chosen option, although care must be taken not to disclose any confidential or exempt information.

<sup>iv</sup> See the Executive and Decision Making Procedure Rules for eligibility. The decision will not be eligible for call-in if it has already been subject to call-in i.e. considered by the relevant Scrutiny Board. This includes a decision which has been modified by the decision maker following a recommendation by a Scrutiny Board after call-in of the earlier decision.

<sup>v</sup> If the decision is exempt from call-in a reason must be provided in the 'Notice / Call-In' box and in the report. The call-in period expires at 5pm on the 5<sup>th</sup> working day after publication. Scrutiny Support will notify decision makers of matters called-in no later than 12 noon on the 6<sup>th</sup> working day.

<sup>vi</sup> If the decision would have been a Key decision but for an exception set out in Article 13.6.1, please refer to the connected Key decision in the decision details (either by the title or the reference number).

<sup>vii</sup> Administrative Decisions do not need to be published on the Council's website but this form may be

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used for internal recording of the decision.

<sup>viii</sup> All Key decisions should appear on the List of Forthcoming Key Decisions for 28 clear days before the decision can be taken. If 28 clear days' notice has not been provided, a reason must be provided here.

<sup>ix</sup> No Member having a disclosable pecuniary interest or officer having an interest in any matter (whether pecuniary or otherwise required to be declared) should take a decision in relation to that matter. Other interests of a non-disqualifying nature should be recorded here. Any dispensation in place in relation to the matter should also be recorded here.

<sup>x</sup> This may include other elected Members, officers, stakeholders and the local community.

<sup>xi</sup> Please insert a complete telephone number whether land line or mobile, rather than an extension number so that you can be contacted from outside the Council.

<sup>xii</sup> The signatory must be duly authorised by the Lead Director to make a decision in accordance with the relevant sub-delegation scheme. It is not acceptable for the signature to be 'pp' for the authorised signatory. For Key decisions only, the date of the authorised signature signifies that, at the time, the officer was content that the decision should be taken. However, should representations be received following public availability of reports the signatory will consider the effect which such representations should have on the final decision.